

SCHOOL-BASED DECISION MAKING

Policy Format

School: Hite Elementary School

Subject of the Policy: Hite Student Assignment Policy

Policy Statement:

Teachers within a grade level, working in collaboration with the principal, shall prepare assignments for current students to classes for the following school year by mid-May.

Assignment of students to classes and programs will take under consideration:

- Students' programmatic needs and interests
- Scheduling flexibility to meet student needs
- Master scheduling that allows for common teacher planning to meet the academic needs of students
- Reflects goals and strategies outlined in the School Improvement Plan
- Follows class size caps (adhering to state guidelines and the Collective Bargaining Agreement)
- Results in a class that generally reflects the diversity of the students in the school as a whole, taking into account the resident addresses and the genders of the students in the class as a whole (if all other listed considerations above have been met)

In assigning students in accordance with the above considerations, no student shall be assigned to a class or a program solely on the basis of the student's race, color, national origin, gender, religious beliefs, or any legally protectable category.

The principal shall ensure that parents are notified of their child's class assignment by report card envelope on the last day of school. New Kindergarten students are notified by May 1st. New First through Fifth grade students will notified by mail at the end of the school year. In addition, teachers shall receive class lists prior to the end of the school year. Placement may change based on student enrollment.

This school council policy shall also be consistent with the applicable indicators from the Standards and Indicators for School Improvement.

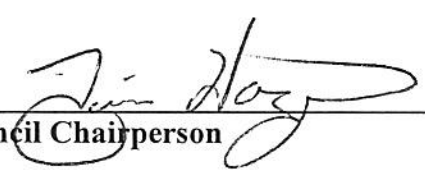
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Date of 2nd Reading: 04/16/08

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Date Revised: 05/13/09

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Signature: 
SBDM Council Chairperson