

SCHOOL-BASED DECISION MAKING

Policy Format

School: Jane Hite Elementary

Subject of the Policy: Hite Field Trip Guidelines for Chaperones

Policy Statement

The coordinating teacher is the person who is responsible for making all decisions related to activities. These decisions include but are not limited to the following:

Date - Times - Transportation Issues - Meals - Lodging
Itinerary - Supervision of Students - Discipline of Students
Number of Chaperones required.

The duties of a chaperone parent are as follows:

Support and assist the teacher in supervising small groups of students.
Remain with the group at all times.
No siblings can attend the field trip.
Students are to ride on the bus, not in the parents' vehicles.
Follow all school policies and procedures and adhere to supervising teacher requests.
Ensure the safety and protection of Hite students.

Parents need to be flexible due to unforeseen encumbrances that can affect the schedule of events. This would help the students understand positive role models, patience, flexibility and a sense of humor.

We are all ambassadors for Hite Elementary, Jefferson County Public Schools, the Middletown Community and the State of Kentucky.

There is a five (5) day window for collection of fees for chaperones.

Date of 1st Reading 11/17/99

Date of 2nd Reading 01/19/00


Date Adopted 01/19/00

Revision Date 11/14/07

Revision Date 12/16/09

Revision Date 08/28/13

Signature


Council Chairperson